



The Westbury Landscape Proposal



Kyle Randall

Precision Landscape Management, LLC

9/9/2017

September 9, 2017

Precision Landscape Management, LLC
Kyle Randall
17 Elmfield Street
West Hartford, CT 06110
860-716-7495 (Cell/ Office)
PrecisionLandscapeCT@gmail.com



September 9, 2017

Todd Darch
The Westbury
20 Outlook Ave
West Hartford, CT 06119

Dear Mr. Darch,

I appreciate the opportunity to place a bid on your association. Our goal at Precision Landscape Management, LLC is to provide the owners at Westbury with professional, reliable, and quality landscape maintenance and snow removal services throughout the closing of 2017 through 2018 season.

JOB LOCATION: The Westbury: 869 Farmington Ave, 20 Outlook Ave, 30 Outlook Ave, 44 Outlook Ave, West Hartford, CT 06119

SCOPE OF SERVICES:

1. Spring Clean-up:
 - a. Dethatch all lawn areas
 - b. Remove any dead grass, dead plants, leaves, sticks, branches from lawns, beds, and parking lot
 - c. Blow off all driveways, sidewalks, entryways, and steps to remove sand, dirt, and or salt
 - d. First mowing of the season with bagging
 - e. Trim and/or edge all sidewalks, driveways, around buildings, trees, obstacles
 - f. Remove all collected debris from site

2. WEEKLY LAWN MAINTENANCE (Approx. April 1 through approx. November 15)
 - a. Police grounds prior to mowing for any trash or debris
 - b. Mow all lawn areas- bag clippings when necessary

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- c. String trim or edge weekly along buildings, walls, walks, curbs, patios, and beds
- d. Use backpack blowers to blow off all hard surfaces
- e. Remove any collected grass clippings/debris from site

3. SHRUB AND TREE TRIMMING

- a. Smaller ornamental trees up to 15 feet tall and larger shrubs are to be pruned at least once per season
- b. Remove all debris from site

4. MULCHING (following the spring cleanup)

- a. Edge beds at the beginning of the season before mulching.
- b. Spread 2 inches (approximately 75 yards) of premium bark mulch to all landscape beds and community garden
- c. Apply Preen weed preventer to all landscape beds at the beginning of the season and as necessary
- d. Cracks in parking lots and driveways are to be sprayed with Roundup and cut down with string trimmer as necessary

5. FALL CLEAN-UP

- a. Remove leaves from lawn areas on a weekly basis with the routine lawn maintenance
- b. During the final cleanup, all leaves, sticks, acorns etc. are to be removed from beds, lawns, parking lot, and any other outside surfaces
- c. Cut down perennials including ornamental grasses
- d. Final mowing of the season
- e. Remove all debris from site

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6. SNOW REMOVAL AND ICE CONTROL

- a. Removal of snow from parking lot, driveways, sidewalks, stairs, and landings when a storm exceeds an accumulation of 1". Parking lot and sidewalks are to be kept open during daytime hours. Contractor is to return every 2-4 inches during a storm to remove snow from parking lot and sidewalks, depending on the storm. Shovel snow from in front of all garage doors at the end of the storm.
- b. Parking lots, driveways, sidewalks, stairs, and landings are to be treated with salt and ice melt at the end of each snow event
- c. After a snow event of less than 1", sleet, freezing rain, or when any ice is present: Ice melt will be used to control ice on sidewalks, stairs and landings. Salt will be used in parking lots and driveways to control ice.
- d. Secondary ice control treatment to parking area and driveway will be done when necessary in refreeze situations

7. BOBCAT SERVICE AND HAUL AWAY

- a. Snow relocation is available *upon request* to move any snow piles taking up valuable parking spaces for tenants or if piles are blocking the view when coming out of driveways etc. for an additional fee of \$125 an hour for a bobcat with a 3 hour minimum. Backhoe service \$150 per hour with a 3 hour minimum. Snow is to be put in designated spots.
- b. Off site snow hauling is also available *upon request* when there is no more room to put snow. Additional fee of \$125 per hour for a bobcat with a 3 hour minimum and \$70 per one ton dump truck load
- C. Bobcat or backhoe may be used at contractor's expense under normal circumstances i.e. to plow driveways, remove snow from in front of garages etc.

BENEFITS

We are located in West Hartford, close by for emergency situations and will contract a minimal amount of accounts to maintain a high level of service to our customers. Also, Precision Landscape Management, LLC possesses a variety of equipment and is constantly updating and adding to our fleet to handle any job necessary.

CLOSING

I appreciate the opportunity to provide this proposal. I assure you that myself and my crew have the experience, knowledge, and equipment to handle your needs. Please feel free to give me a call with any questions you may have.

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TERMS OF CONTRACT

Term of contract is one-year at which time the contract may be renewed and subject to price change and/or scope of work change. Contract price will be broken down into 12 equal monthly payments that will be due by the 8th day of each month following the month of service.

All labor, materials and CT State Sales Tax included for the herein outlined scope of services, any additional requested work will be subject to a determined project cost. Attached are the following forms: insurance certificate, proof of workers comp, and W9.

30 days notice is to be given if either party decides to cancel the contract at any point.

Contract Cost:\$3150 + tax monthly, \$40,200.30 total

Sincerely,



Kyle Randall

Precision Landscape Management, LLC

Signature and Date:

Alan Shechtman Pres. 10.25.17

Alan Shechtman

The Westbury

On behalf of The Westbury, I accept this contract. The contract takes force 11/1/17 and will continue through 10/30/18.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/01/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER State Farm Jeff Brand State Farm 12 N Main St, Ste 108 West Hartford, CT 06107	CONTACT NAME: Jeff Brand PHONE (A/C, No, Ext): 860-521-0674 E-MAIL ADDRESS: jeff@jeffbrandsfagent.com FAX (A/C, No): 860-521-0676
	INSURER(S) AFFORDING COVERAGE INSURER A: State Farm Fire and Casualty Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Precision Landscape Management LLC 17 Elmfield St West Hartford, CT 06110-1816	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
<input checked="" type="checkbox"/>	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			97-BJ-H501-5	09/24/2017	09/24/2018	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$
<input type="checkbox"/>	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
<input type="checkbox"/>	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
								\$
<input type="checkbox"/>	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Please allow this certificate to serve as evidence of coverage for any interested parties.

Business Location:
109 Reed Ave
West Hartford, CT 06110

CERTIFICATE HOLDER Westbury Condominium Association Inc. 20 Outlook Avenue West Hartford, CT 06119 Additional Insured	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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